

**Sarah Eldred**  
**Information & Policies for**  
**Private Piano and Voice Lessons**

**Sound Check School of Music**

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**LESSON PROCEDURES, LESSON COST AND TEACHING CALENDAR:**

**2026 Rates:** 30 minute lessons = \$25.00 per lesson (paid by the month & due on the 1st of the month)

**REGISTRATION FEE:** Every new or returning student must pay a non-refundable \$25.00 registration fee to hold their spot until their first scheduled lesson. This fee will then be deducted off of what is owed for their first FULL month of lessons.

**LESSON PROCEDURES:**

Lessons are held in my studio (Suite 23 of the building). This is a locked building with a security code that I cannot share with others. I will come down and open the door to get your child at their scheduled lesson time. Parking is in the back and side of the building. I will come out of the door on the side/end of the building.

Students should come practiced and prepared with their materials to each lesson. Students will attend lessons by themselves - **no parents, family or friends are allowed in the room during lesson times.** No more than 2 people per student may wait in the waiting room outside of the studio.

### **LESSON COST AND TEACHING CALENDAR:**

**Payment is due by the 1st of each month.** Lessons will not be taught if payment is not received on time. Payment can be made by:

- ~Cash
- ~Check (made out to Sarah Eldred)
- ~Zelle (937-974-7887)
- ~Venmo (@Sarah-Eldred-23)
- ~Cash App (\$soundchecksc)

**Tuition is paid by the month, not by the lesson! The full amount due for that month must be paid by the first of the month in order to secure your lesson time. Please follow the amounts listed beside each month on the calendar.**

**\*If payment is not received in full by the 1st of the month, your lesson spot will be considered open and available to any of my new or existing students.**

Absence is not an excuse for late payment. If you are going to miss the 1<sup>st</sup> lesson of the month, you should pay ahead or via Apple Pay, Zelle, Venmo or Cash App to hold your lesson spot.

Lesson calendars are released quarterly and are subject to change.

### **MISSED LESSONS:**

**\*The full monthly tuition is still due if the student misses a scheduled lesson.**

Please contact me as soon as possible if your child has to miss a scheduled lesson. If a student needs to miss a scheduled lesson due to illness, vacation, school event, etc., you must still pay for that lesson. By paying for that lesson, you are “holding” your permanent lesson time. Without that payment, your time will be considered open and available to other students.

**I am not obligated to make up/reschedule lessons that a student misses**, but I will do my best to try to reschedule those lessons with you.

**I will not make-up missed lessons or rescheduled lessons unless I am notified at least 4 hours before the absence occurs.**

**Makeup lessons will only be offered within 30 days of the date of the student's absence.**

### **SUMMER LESSONS/EXTENDED ABSENCES:**

I do teach lessons during the summer months. If you choose to take any months off during the year, I cannot hold your lesson spot unless those months are paid for in full. You are also responsible for paying the set monthly fee that the rest of the studio pays if you choose to take any months off during the year. I cannot set special fees based on how many months/lessons you will be there. **If you decide to take the summer months/time off at any point without payment, you will be required to pay the current studio rates and the registration fee when you return. See current rates above.**

### **TEACHER CANCELLATIONS:**

If I need to cancel a scheduled lesson, I will notify parents of the cancellation via email or text and provide information regarding when a make-up lesson will be given. Any lesson canceled by the teacher will be rescheduled or refunded.

### **WEATHER RELATED CANCELLATIONS:**

I will do my very best to schedule a make-up lesson for weather-related cancellations as soon as possible. If a make-up lesson cannot be scheduled, you will receive a credit on the next month's tuition. If you have not heard from me in the event of inclement weather, then I will be teaching that evening. **If you choose to skip the lesson, it will not be made up at a later date.**

### **STUDENT MUSIC PURCHASES:**

You will be responsible for purchasing new materials when your student needs them. I will let you know in advance so you have plenty of time to purchase them.

### **RECITALS:**

Recitals will be held twice a year (Spring & Fall). Participation is not mandatory, but highly encouraged. There will be a fee charged for each recital to cover the cost of venue rental, programs, etc. Students must be fully prepared by their last lesson before the recital date in order to participate!